



Leicester  
City Council

**MEETING OF THE HERITAGE, CULTURE, LEISURE AND SPORT  
SCRUTINY COMMISSION**

**DATE: TUESDAY, 14 JUNE 2016**  
**TIME: 5:30 pm**  
**PLACE: Meeting Room G.01, Ground Floor, City Hall, 115 Charles  
Street, Leicester, LE1 1FZ**

**Members of the Committee**

Councillor Bajaj (Chair)  
Councillor Unsworth (Vice-Chair)

Councillors Dr Barton, Dawood, Govind, Shelton and Singh Johal  
(1 unallocated non-grouped place)

Members of the Committee are invited to attend the above meeting to consider  
the items of business listed overleaf.

*Elaine Baker*

For Monitoring Officer

**Officer contacts:**

**Alex Sargeson (Scrutiny Policy Officer)**

**Elaine Baker (Democratic Support Officer),**

*Tel: 0116 454 6355, e-mail: elaine.baker@leicester.gov.uk*

*Leicester City Council, City Hall, 115 Charles Street, Leicester, LE1 1FZ*

## Information for members of the public

### Attending meetings and access to information

You have the right to attend formal meetings such as full Council, committee meetings, City Mayor & Executive Public Briefing and Scrutiny Commissions and see copies of agendas and minutes. On occasion however, meetings may, for reasons set out in law, need to consider some items in private.

Dates of meetings and copies of public agendas and minutes are available on the Council's website at [www.cabinet.leicester.gov.uk](http://www.cabinet.leicester.gov.uk), from the Council's Customer Service Centre or by contacting us using the details below.

### Making meetings accessible to all

Wheelchair access – Public meeting rooms at the City Hall are accessible to wheelchair users. Wheelchair access to City Hall is from the middle entrance door on Charles Street - press the plate on the right hand side of the door to open the door automatically.

Braille/audio tape/translation - If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

Induction loops - There are induction loop facilities in City Hall meeting rooms. Please speak to the Democratic Support Officer using the details below.

Filming and Recording the Meeting - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. In accordance with government regulations and the Council's policy, persons and press attending any meeting of the Council open to the public (except Licensing Sub Committees and where the public have been formally excluded) are allowed to record and/or report all or part of that meeting. Details of the Council's policy are available at [www.leicester.gov.uk](http://www.leicester.gov.uk) or from Democratic Support.

If you intend to film or make an audio recording of a meeting you are asked to notify the relevant Democratic Support Officer in advance of the meeting to ensure that participants can be notified in advance and consideration given to practicalities such as allocating appropriate space in the public gallery etc..

The aim of the Regulations and of the Council's policy is to encourage public interest and engagement so in recording or reporting on proceedings members of the public are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

### Further information

If you have any queries about any of the above or the business to be discussed, please contact:

**Elaine Baker, Democratic Support Officer on 0116 454 6355.**

Alternatively, email [elaine.baker@leicester.gov.uk](mailto:elaine.baker@leicester.gov.uk), or call in at City Hall.

For Press Enquiries - please phone the **Communications Unit on 0116 454 4151.**

## **PUBLIC SESSION**

### **AGENDA**

#### **FIRE / EMERGENCY EVACUATION**

If the emergency alarm sounds, you must evacuate the building immediately by the nearest available fire exit and proceed to the area outside the Ramada Encore Hotel on Charles Street as directed by Democratic Services staff. Further instructions will then be given.

#### **1. APOLOGIES FOR ABSENCE**

#### **2. DECLARATIONS OF INTEREST**

Members are asked to declare any interests they may have in the business to be discussed.

#### **3. MINUTES OF THE PREVIOUS MEETING**

**Appendix A**

The Minutes of the meeting of the Heritage, Culture, Leisure and Sport Scrutiny Commission held on 31 March 2016 are attached and Members are asked to confirm them as a correct record.

#### **4. TERMS OF REFERENCE**

**Appendix B**

Members are asked to note the Terms of Reference for the Heritage, Culture, Leisure and Sport Scrutiny Commission, (attached).

#### **5. MEMBERSHIP OF THE COMMISSION 2016/17**

Members are asked to note the membership of the Commission for 2016/17:-

Councillor Bajaj (Chair)  
Councillor Unsworth (Vice-Chair)  
Councillor Dr Barton  
Councillor Dawood  
Councillor Govind  
Councillor Shelton  
Councillor Singh-Johal

#### **6. DATES OF COMMISSION MEETINGS 2016/17**

Members are asked to note that the meeting dates of the Commission for the 2016/17 municipal year currently are scheduled as:-

Tuesday 14 June 2016  
Tuesday 9 August 2016

Tuesday 20 September 2016  
Tuesday 15 November 2016  
Tuesday 10 January 2017  
Tuesday 7 March 2017

**7. PETITIONS**

The Monitoring Officer to report on the receipt of any petitions submitted in accordance with the Council's procedures.

**8. QUESTIONS, REPRESENTATIONS, STATEMENTS OF CASE**

The Monitoring Officer to report on the receipt of any questions, representations and statements of case submitted in accordance with the Council's procedures.

**9. COMMITTEE PROCESSES - PRESENTATION**

The Democratic Support Officer will present a short overview of some of the procedural aspects of how the Commission works. The Commission is recommended to note the information and comment as appropriate.

**10. HERITAGE, CULTURE, LEISURE AND SPORT PORTFOLIO OVERVIEW**

The Director of Tourism, Culture and Investment and the Director of Neighbourhood and Environmental Services will provide an overview of the Heritage, Culture, Leisure and Sport portfolio. The Commission is recommended to note the overview and use the information to inform the Commission's work for the coming municipal year.

**11. SPORTS CENTRES AND SPORTS PARTICIPATION UPDATE**

The Head of Sports will make a presentation on sports facilities and sports participation in the city. The Commission is invited to receive the presentation and consider whether a Task Group should be established to review barriers to sports participation. The findings of this review can then be used to inform the development of a revised Sports Strategy for the Council.

**12. KING RICHARD III VISITOR CENTRE - UPDATE**

Martin Traynor, Chairman of the King Richard III Visitor Centre, and Iain Gordon, Director of the Centre, will provide an update on the success of the Centre's first year of operation and on future development of the Centre. The Commission is recommended to note the updates and comment as appropriate.

**13. WORK PROGRAMME**

**Appendix C**

The current work programme for the Commission is attached. Members are asked to consider this and make comments and/or amendments as considered necessary.

**14. ANY URGENT BUSINESS**